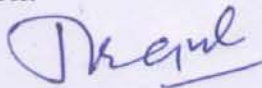


**BABU JAGJIVAN RAM SCHEME FOR FINANCIAL  
ASSISTANCE FOR ORGANISING MEMORIAL EVENTS IN  
CONNECTION WITH CELEBRATION OF BIRTH/DEATH  
ANNIVERSARY OF GREAT SAINTS AND OTHER  
EMINENT PERSONALITIES**

**(Revised Scheme - 2018)**

Babu Jagjivan Ram endearingly called Babuji, former Deputy Prime Minister of India was a freedom fighter, brilliant orator, committed social and political activist, a champion of the backward classes, distinguished parliamentarian, true democrat and able administrator. Through a span of five decades he rendered his invaluable services towards building a strong, dynamic and modern India. Throughout his life, he had fought for eradication of the evil of casteism and for mitigating the sufferings of depressed classes. He enjoyed immense respect from all quarters and was widely admired for his leadership qualities and organizational abilities.

On the occasion of Babu Jagjivan Ram's birth centenary, the Government of India had established the Babu Jagjivan Ram National Foundation as an autonomous body under the Ministry of Social Justice & Empowerment. The Foundation will propagate the ideology and philosophy of Babu Jagjivan Ram to bring social justice to the underprivileged, specially to the scheduled castes. The Foundation was registered on 14<sup>th</sup> March, 2008 under the Societies Registration Act 1860 and is fully funded by the Ministry of SJ&E. The Foundation is a non-profit making social service organization to spread the ideology and philosophy of Babu Jagjivan Ram by organizing lectures, seminars and symposia etc on socio-economic issues. Union Minister of Social Justice & Empowerment is the ex-officio President of the Foundation.



## 1. SCHEME

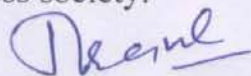
The scheme has been formulated to provide grant-in-aid to NGOs for organising Birth/Death anniversaries of Great Saints such as Guru Ravidas, Sant Kabir, Guru Ghasiram, Lord Buddha, Maharishi Valmiki, Savitri Bai Phule and other saints who worked tirelessly for promoting social justice, eradication of inequality & discrimination and improving the conditions of depressed and weaker sections of society.

Under the scheme, financial assistance in the form of Grant-in-aid will be sanctioned to the following eligible agencies subject to the terms and conditions as laid down by the BJRNF and subject to the relevant provisions of General Financial Rules 2017:-

- i) Non-Governmental/ Voluntary Organizations,
- ii) Autonomous/Statutory bodies
- iii) Govt. recognized educational Institutions, recognized universities/colleges/schools etc.
- iv) Charitable Trusts/Charitable Companies
- v) Recognized Youth organizations such as Nehru Yuva Kendra Sangathan (NYKS)
- vi) National Service Scheme and Panchayati Raj Institution/Local Bodies.

## 2. OBJECTIVES OF THE SCHEME

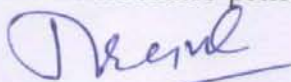
The objective of the scheme is to provide financial assistance to eligible organizations for organizing functions in connection with celebration of birth/death anniversary of great saints and other eminent personalities and thereby creating public awareness about the hard work put in by Babu Jagjivan Ram for achieving social justice for the dalit and the weaker sections of the society and to propagate his ideology and philosophy and his vision to create a casteless and classless society.





**3. ELIGIBILITY CRITERIA FOR NON GOVERNMENTAL/VOLUNTRAY ORGANISATIONS/CHARITABLE TRUSTS/COMPANIES ETC. FOR ASSISTANCE UNDER THE SCHEME.**

- (I) The organisation should be a registered body, registered under Societies Registration Act 1860 or under the relevant States societies registration Act or a Public Trust registered under any Law for the time being in force or a Charitable company registered under the relevant Sections of the Companies Act 1958 or amended from time to time.
- (II) The Society/Trust/Company should have been registered for a minimum period of 2 years and the registration should be valid as on date of application for the grant-in-aid.
- (III) The NGO/Body should have been registered on the NGO-PS Portal (Darpan Portal) of NITI Ayog and should possess a valid unique ID from the Portal.
- (IV) The organisation should have a properly constituted managing body with its powers, duties and responsibilities clearly defined and laid down in a written Constitution/By Law/Rules & Regulations. The Managing Committee/Executive Committee shall not be comprising of more than two members from the same family and in respect of office bearers, not more than one person should be of the same family. The Organisation should not run for profit to any individual or a body of individuals and should be governed by its own members on democratic principles.



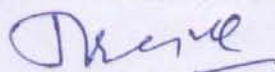
#### 4. AMOUNT OF GRANT-IN-AID.

The amount of grant-in-aid for each event shall be as determined by the sanctioning authority. It is to be based on the detailed estimate and other relevant information submitted by the applicant and shall be subject to a maximum of Rs.5 lakhs per event in the case of Autonomous bodies/Panchayati Raj Institutions/recognized Universities/Colleges/educational institutions and Rs. 2 lakhs per event in the case of NGOs/VOs/others eligible agencies.

Item-wise expenditure for which Grant-in-Aid may be claimed under the scheme. (Amount Rs.)

S.No.	Expenditure Head	Maximum permissible ceiling for NGOs	Maximum permissible financial ceiling for Colleges/Universities/Institutions.
1.	Hiring of auditorium , shamiana, public address system, illumination etc.	60,000/-	1,50,000/-
2.	Cultural programme	25,000/-	60,000/-
3.	Honorarium/ TA-DA to Speakers.	20,000/-	50,000/-
4.	Quiz/Debate/Essay competition(including prizes)	25,000/-	65,000/-
5.	Refreshments	40,000/-	1,00,000/-
6.	Invitation cards, publicity etc	20,000/-	50,000/-
7.	Transportation	5,000/-	15,000/-
8.	Miscellaneous	5,000/-	10,000/-
	Total	2,00,000/-	5,00,000/-

Note: Above list of items of expenditure and financial ceiling is indicative. A region/culture specific innovative approach by the Organization/University/Institution in organizing such function is expected. Proposals will be examined on merit by the Screening Committee, constituted under the scheme. Items not included in the above table may also be considered, if adequate justification and details are provided, subject however, to the overall ceiling of Rs.2.00 lakh & Rs. 5 lakh, as the case may be.





## 5. SANCTIONING AUTHORITY

The sanctioning authority shall be as per the delegations of financial powers in the BJRNF. A Screening Committee consisting of the following has been constituted for considering sanction of financial assistance.-

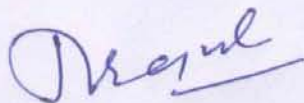
- (i) Member Secretary - Chairman
- (ii) Director (BJRNF) - Member
- (iii) Director/DS (IFD) - Member.
- (iv) One member of Governing Body nominated by the President.

## 6. TERMS & CONDITIONS FOR GRANT OF FUND

- (i) All proposals should be submitted with recommendation by District Magistrate / DC/ Collector of the District of State Govt. /UT Administration where the programme is scheduled to be held and should be sent to BJRNF by Regd. Post/speed post/courier etc.
- (ii) The NGO should print on backdrop, Invitation cards, banners & poster etc that the programme has been organized in collaboration with the BJRNF.
- (iii) The Grant-in-Aid shall be utilized for the purpose it was sanctioned.
- (iv) A detailed report of the function in soft copy as well as a hard copy such as album of photos along with sample of printed material etc. and UC(in the prescribed Performa i.e.GFR-19A) duly audited by CA shall be submitted to the BJRNF within one month.
- (v) An NGO can apply for grant-in-aid once in a year.

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- (vi) The sanction of Grant-in-Aid shall be decided by the Competent Authority in the BJRNF based on the merits of each case and the applicant shall have no right to claim the sanction of GIA as a matter of right. The decision of the competent authority shall not be called in question.
- (vii) The Grant-in-Aid shall be subject to the conditions prescribed under General Financial Rules, 2017 and other relevant orders/instructions issued by the Government of India from time to time.
- (viii) The grantee NGO/Agency shall be liable to refund the Grant-in-Aid in full or in part as may be directed by the BJRNF, in case of violation of any condition of the Grant. The NGO/Agency shall submit an undertaking to this effect before the grant is released to it.
- (ix) In case of violation of any condition by the grantee NGO/Agency, the NGO/Agency shall be debarred from applying for or receiving any further grants from the BJRNF for a period as may be decided by the competent authority in BJRNF.
- (x). Incomplete/unsigned applications shall be summarily rejected and no correspondence in that regard shall be made.
- (xi). Proposals received from NGOs registered under Trust Deed which is being managed exclusively by family members such as Husband & Wife or relatives etc. shall not be considered.
- (xii) NGO has to submit an undertaking stating " I/we certify that our organization has not applied for and/or obtained any financial assistance from any other Government source for this event.





## 7. PROCEDURE FOR APPLYING.

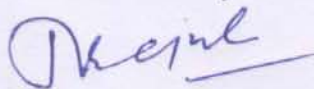
The applicant may submit a detailed proposal in the prescribed Performa- Annexure-I along with the following documents:-

- (i) A brief write up on the great saint whose Birth/death anniversary is organized, giving details of role played by the saint in promoting social justice and removal of inequality & discrimination and to improve the conditions of weaker sections of the society.
- (ii) A copy of Registration Certificate of NGO.
- (iii) Copy of Registration Certificate with Niti Ayyog.
- (iv) Copy of by- laws.
- (v) A list of Governing Body Members duly signed by all.
- (vi) Copies of Audited Accounts & Annual Reports for the last Two years.
- (vii) Detailed estimate of expenditure indicating items-wise break-up.
- (viii) Attach UC for earlier Grant received by the NGO, if any.
- (ix) List of activities organized earlier, if any.
- (x) Copy of Memorandum of Association of NGO.
- (xi) Copy of Pan Card and Bank details of the NGO.
- (xii) Particulars of grants being received or proposed to be received from other Govt. Deptt. or any other source An undertaking that NGO has not applied for/or obtained any financial assistance from any other Government source for this event.

All documents should be attested either by a gazetted officer or self-certified by the chief of the NGO.

## 8. PUBLICITY OF THE SCHEME

- (i) Through the website of the Foundation.
- (ii) Members of the General Body of BJRNf.



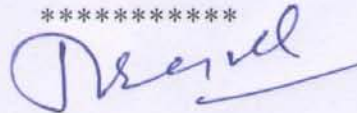
**9. PROVISION OF FUND.**

The scheme shall be funded from the interest earned on the investment of Corpus Fund allotted to the BJRNF.

**10. IMPORTANT**

The Babu Jagjivan Ram Scheme for organizing of Birth and Death anniversaries of great saints can be accessed from the website [www.jagjivanramfoundation.nic.in](http://www.jagjivanramfoundation.nic.in). (the official website of the Babu Jagjivan Ram National Foundation.)

For any query or information, please contact the office of the Member Secretary, Babu Jagjivan Ram National Foundation at the telephone number 011-23794307.

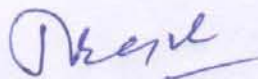
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**Application Form**

**Seeking Grant-in-Aid from Babu Jagjivan Ram National Foundation**

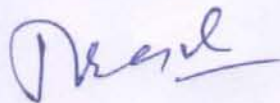
1. Name, Address, Tel.No., email ID of the registered Organisation/NGO's  
.....  
.....  
.....
2. Registration  
No.....
3. Income Tax Permanent Account Number (PAN) of the Organisation  
.....
4. Year of  
Establishment/Incorporation.....
5. Names and Addresses of office bearers, Managing/Executive Committee members with copy of Aadhaar card of each  
.....  
.....
6. Whether the Managing/Executive members belong to the same family, if so, give details including relationship with each  
.....  
.....
7. Descriptions and details of the Event proposed to be organised including the date of proposed events (A detailed concept note/write-up alongwith tentative agenda, details of participants)  
.....  
.....  
.....
8. Details of similar programmes/events organised previously  
.....



9. Details of Grant-in-Aid received from BJRNF during the last three years and from any other Govt. Deptt. or from any other source.  
.....
10. Whether any Utilisation Certificate is pending relating to Grant already received from BJRNF, if so give details.  
.....  
.....
11. Whether Annual Report and Audited accounts for the last two years are enclosed?
12. Whether Memorandum of Association, Rules & Registration have been enclosed?
13. Whether detailed estimates of the events indicating item-wise expenditure have been enclosed?
14. Whether an Undertaking to abide by the conditions of Grant-in-Aid has been enclosed?
15. Whether Bank details/Authorization/Mandate form for credit of the Grant-in-Aid through PFMS is enclosed?

Signature, with office seal of the authorized signatory

Place and Date





**Model format for recommending proposals of Recognised Colleges/University/  
Institutes and registered NGOs for grants-in-aid under the Babu Jagjivan  
Ram National foundation Scheme for Celebration of Birth/Death Anniversary  
of Great Saints**

To,

The Director,  
Babu Jagjivan Ram National Foundation  
6, Krishan Menon Marg,  
New Delhi-110011

**Subject:- Babu Jagjivan Ram National Foundation Scheme for Celebration of  
Birth/Death Anniversary of Great Saints.**

Sir,

The following Recognised Colleges/Universities/Institutes and registered NGOs have Submitted application for grants-in-aid under the Babu Jagjivan Ram Scheme for Celebration of Birth/Death Anniversary of Great Saints:-

- (i)
- (ii)
- (iii)
- (iv)

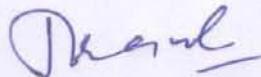
The above organization have submitted the following documents along with their application:

- (a) Application in the prescribed format
- (b) Copy of the memorandum of association and Rules and Regulations of the organization (in case of NGOs)
- (c) Annual report and copy of audited accounts for the last two years.
- (d) A bond to the effect in case of violation of any of the conditions of the scheme. They would be liable to refund the amount of grant and would be debarred from applying for grant under any scheme/program of the Foundation.

Based on the above the proposal is recommended to Babu Jagjivan Ram National Foundation for consideration.

Yours faithfully,

DM/DC





# BABU JAGJIVAN RAM NATIONAL FOUNDATION

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT, GOVERNMENT OF INDIA

6, Krishna Menon Marg, New Delhi-110011

Ph.: 011-23794307, 23794319

File No.01(159)/Scheme/BJRNF/2018

Dated: 24 October 2018

To

The District Collector/Deputy Commissioner of All Districts.

Subject:- Babu Jagjiva Ram Scheme for Celebration of Birth/Death Anniversary of Great Saints

Sir/Madam,

Babu Jagjivan Ram National Foundation is an autonomous organization under the Ministry of Social Justice and Empowerment. The Foundation, inter-alia, is implementing a Scheme namely "Babu Jagjivan Ram Scheme for Celebration of Birth/Death Anniversaries of Great Saints". A copy of the Scheme is enclosed for your ready reference.

2. This scheme is formulated to provide grants-in-aid, for celebrating/observing Birth/Death Anniversaries of Great Saints such as Babu Jagjivan Ram, Dr.B.R. Ambedkar, Sant Kabir, Guru Ravidas, Chokamela, Nandanar, Narayana Guru, Namdev, Lord Buddha, Maharshi Valmiki, Mahatma Jyotbha Phule, Savitri Bhai Phule, Ayyankali and others who worked for promoting social justice, removing inequality and discrimination and for amelioration of the conditions of weaker sections of the society. Recognised Colleges/Universities/Institutions and registered NGOs, which are in existence for at least two years, are eligible to apply for assistance. In accordance with the scheme, the proposals for financial assistance has to be recommended by the District Collector/District Magistrate Deputy Commissioner concerned.

3. I, therefore, request you to kindly forward the proposals for financial assistance under the scheme to this office in the prescribed proforma as enclosed.

Yours faithfully,

(Pramod Chand)  
Director